



## Alumni Professional Development Grants – Professional Association Membership

### Australian Alumni in Cambodia Application Guidelines

#### Introduction

Australia Awards Cambodia is committed to supporting Australia Alumni<sup>1</sup> in participating in relevant professional development and networking activities after graduating from Australia.

Alumni Professional Development Grants aim to enrich alumni professional skills, knowledge, and networks, building their capacity to make positive contributions to Cambodia's national development, through membership of professional associations, and associated capacity-building activities.

#### Selection Process

Applications will be assessed by Australia Awards Cambodia in consultation with the Australian Department of Foreign Affairs and Trade. Applications will be assessed against the following criteria:

- The relevance of the association to the alumni' education, career background, or career goals
- How the alumni will specifically engage with or use the membership benefits
- How the alumni will use these benefits to contribute to Cambodia's future development.

This is a competitive process with a limited amount of funds available. It is in the best interests of applicants to be thorough and clear when writing their applications.

#### Eligible Activities

The Alumni Professional Development Grant can be used by Cambodian citizens who are Australian alumni to cover a professional association membership up to a maximum amount of **AUD 1,000**. The membership must be from a recognised Australian professional association/organisation or an international association of which Australia is a member. When applying, ensure that the membership applied for meets the following conditions:

- Only one membership may be reimbursed by the grant
- The membership must be a maximum of 12 months
- You meet the membership requirements of the selected membership category
- The grant may only be used for individual membership categories and cannot be applied towards institutional membership categories for businesses or organisations.

**Preference will be given to alumni who have not received a grant previously, and those who are residing in Cambodia.**

If your membership is already being funded by any other supporting organisation then you are not eligible for this grant. For those who receive a professional association membership grant, an additional **AUD 600** may be available to undertake specific capacity building activities within their professional association (e.g., a training course, event attendance). Only one activity may be covered by this grant, and it may only be requested once. Successful applicants will be advised of the process to apply for the additional grant funds.

#### Grant Disbursement

If selected, the alumni will receive an email requesting them to submit their banking information and the receipt for the professional membership purchased. Only membership fees are eligible. Successful applicants are responsible for any costs beyond the approved grant.

On submission of a verifiable receipt, Australia Awards Cambodia will reimburse the membership fee up to a maximum of **AUD 1,000**.

**We strongly recommend that you do not purchase a membership, or commit to a capacity-building activity, until our team sends you the request for the receipt.**

#### What am I expected to produce after using the grant?

The selected alumni will be asked to:

- Respond to a survey at the halfway point of their membership subscription (generally 6 months) and explain how they have used their membership so far, and their future plans for the membership
- Respond to a second survey one month after the membership ends, summarising the ways they used their membership, and the benefits they received.

#### How do I apply?

Applications are via the following link:  
**<https://www.surveymonkey.com/r/APDGR3>**

#### Questions?

[Alumni@australiaawardscambodia.org](mailto:Alumni@australiaawardscambodia.org)

#### Key dates 2025 and 2026

**Applications close**

**11:59pm PP time,  
25 May 2025**

**Result of application notification**

**June 2025**

<sup>1</sup> includes any Cambodian who has graduated from an Australian university or vocational training centre, either in Australia, online, or in another country, and includes all self-funded and scholarship recipients